

**VALE Shared Information Literacy Committee  
Meeting of October 6, 2006**

**Present:** A. Ciliberti, D. Hoover, R. Kearney, K. Malanga, D. Scharf, R. Sweeney

**1) Background** – Ciliberti briefly reviewed the Committee’s work during the year. The major emphasis in 2006 has been development of the Database of Shared Information Literacy Materials (DSILM).

**2) Review the DSILM and Discuss Technical Details** – Kearney and Hoover presented an update of their work on the DSILM project to date. Kearney has identified and corrected problems in the display of database records, and he demonstrated the email notification that is routed to database administrators on submission of new records as well as the administrative interface for updating records. He is currently de-bugging this script. Hoover demonstrated an application he is using for the purpose of allowing administrators password-protected access to database records. The software is flexible enough to accommodate local administrators for each institution that contributes records if we decide to implement this as a policy. The Committee discussed some of the issues associated with administrator access to update records and decided that for the present time to have updates reviewed by the SIL Committee administrators.

Kearney and Hoover will finalize details regarding the functionality of the DSILM web interface, although new records can be added at this time.

**3) Review and Discuss Policy Issues (purpose, scope, review criteria)** – The group briefly reviewed the current statements on the DSILM web page for clarity. Kearney expressed some concerns over the lack of explicit substantive criteria for deciding whether a submitted item should be included in the database; at the present time, the only statement in our criteria that speaks to this issue is where the SIL Committee indicates it will determine whether an item “falls within the stated Scope of the project.” The group discussed this and concluded that a more detailed elaboration of the criteria for inclusion should be a future agenda item of the Committee, informed by a review of the initial items submitted for inclusion in the DSILM.

The Committee also agreed that those who submit materials for inclusion in the DSILM will need to make sure that have their copyright issues in order for the materials they use, as the Committee will not be able to serve as a vetting authority on these matters.

**4) Next Steps** – Ciliberti and Sweeney discussed a new recruitment effort for SIL Committee members, to be launched at the upcoming VALE User Conference. Prior to this, the DSILM will be announced on VALE-L with contributions solicited. Ciliberti will draft a brief Breakout Session proposal for the VALE User Conference (today is the deadline for proposals, but Kearney will reserve a place for the session on the conference schedule). Scharf briefly discussed an assessment project undertaken at NJIT that could serve as a good example of a project with collaborative potential.

Respectfully submitted,

Richard Kearney