

## VALE's Shared Information Literacy Committee

### Minutes of the June 25 Meeting of Subcommittee Chairs

Present: Ballin, Ciliberti, Hoover, Kearney, Libutti, Malanga, Sheesley, Stec, Vincenti, Wenk

Anne Ciliberti convened the meeting by announcing that a new line item for committee support had been added to the recently approved VALE FY03 budget. She explained that the VALE Executive Committee and the Council of NJ College and University Library Deans, Directors and University Librarians recognized that funds might be needed as the various VALE committees matured and took on larger and more complex projects. The SIL Committee, for example, may find that it needs the service of a consultant or some software. The group was pleased that financial support could be available if needed.

Anne called on Dave Hoover to discuss some of the infrastructure issues that needed to be resolved or clarified and the following plans were agreed upon:

1. Dave will maintain the SILC website and the primary supporting documents will be centrally stored on the VALE server. Whereas several of the other VALE webpages are dispersed among the VALE member libraries, the SILC website will be centralized so that everyone knows that all updates and new material must be sent to Dave.
2. Each committee will have one person responsible for sending its documents to Dave for posting to the webpage.

Technical	Karen Wenk
Standards & Protocols	Richard Kearney
Assessment	Deborah Sheesley
Indexed Site for Shared Materials	Patricia Libutti
Collaborative Development	Bill Vincenti

3. There will be a password-protected, committee-only "working area" on each Committee's own webpage where in-process and draft documents will be posted. Once a document or other work is approved, it will be placed on the main SILC webpage.

Bill Vincenti and Eileen Stec reported on the work of the Collaborative Development Committee. Their work has evolved into three areas of development: a basic skills library tutorial, such as on online workbook; an advanced instructional tutorial; and several independent guides, such as style sheets.

Karen Wenk, newly recruited to head up the Technical group, explained the potential applicability of the developing new SCORM standards. The new system will provide a

basis for describing web-based materials as shareable objects which would seem to have good value for the projects contemplated by SILC.

Deborah Sheesley indicated that the Assessment group has gotten off to a good start. The focus of their work will be to provide resources for and examples of, efforts to measure student learning of library skills. They anticipate some materials for use with both general and subject-specific classes as well as the typical one-shot instructional session. Their work will be stored as text files to facilitate local branding and they look forward to identifying some assessment materials already developed by VALE members. The ISMS inventory will facilitate this aspect of their work.

Kathy Malanga and Patricia Libutti reported on the work of the Indexed Site for Materials Sharing (ISMS) group. The main focus of their work to date has been the development of the Shared Document Submission Form, by which they hope to inventory and obtain already-existing literacy materials of all kinds. The submission form has been designed with different fields to facilitate later tagging and indexing. The form will be distributed as a web-based survey to VALE members and the Rutgers SCC will assist in compiling the results into a spreadsheet. The instrument should be ready for distribution in two or three weeks.

The work of the Standards & Protocols group was reported by Richard Kearney. They have been developing three documents, the first of which is a draft open publication license. The purpose of the license will be to set forth some basic statements about the use, attribution and copyright ownership of literacy tutorials made available to the VALE members. As some of the complex issues are resolved and more fully understood, the license will be revised. The other documents under development focus on technical guidelines and standards for describing the literacy materials, their attributes and means of accessibility.

The meeting was adjourned with plans to meet again in late August or late September.

Notes prepared by Ciliberti