

VALE's Shared Information Literacy Committee

Minutes of the October 8, 2007 Meeting

Present in New Brunswick: Ciliberti, DaCosta, Geck, Hamann, Kearney, Scanlon

Present via speaker phone from Camden: Bowman, Haynes, Mlynarski, Wertheimer

1. Ciliberti convened the meeting with apologies that the video conference hook up with Camden was not possible due to some technical problems. The Camden group joined via speaker phone.
2. She announced some committee changes: Liz Siecke from Ramapo will be replacing Susan Kurzmann and Dorothy Warner will be leaving NJ at the end of the year, so she will no longer be attending meetings regularly. Rosters of the full committee and each of the 4 subcommittees were distributed.
3. In an effort to enable more committee members to attend by giving them advance notice, the group agreed to meet again on Friday, November 9 at 1pm in New Brunswick. Ciliberti will try to reserve two video conference rooms in Alexander so that two subgroups can connect with members at the Camden site.
4. Ciliberti provided background on the VALE Assessment Survey conducted by Palinet Consulting Services at the request of the VALE Executive Committee. The VALE Assessment Committee has asked each of the other VALE committees to provide feedback and recommendations for actions to address findings from the report relevant to its work. These are due to the Assessment Committee by early November. She urged members to read the Survey Report posted on the main VALE website. Ciliberti will pose some questions to engage discussion about the findings relevant to the SIL group so that most of this work can be done remotely.
5. The group considered sponsoring a breakout or poster session at the VALE Users' Conference and agreed to do a poster session to promote the committee and solicit materials for the DSILM. Scanlon, Ciliberti and Geck agreed to develop the poster and Haynes volunteered to provide a laptop and projector for displaying the DSILM.
6. Ciliberti reported that the SIL web site committee had successfully designed and updated the committee page. It needs a little tweaking which she will ask Dave Hoover to do.
7. Kearney stated that the DSILM is functioning although there are still a few "back end" enhancements to be effected. He distributed a draft list of criteria to be used in evaluating submissions to the database and these were discussed at length. The group approved using them and Hamann, Geck and Bowman agreed to serve as the first team to evaluate submitted materials using the criteria. They will also review the existing materials relative to the criteria and possibly make suggestions to their authors.

8. The Student Learning Assessment Subcommittee needs a new convener since Warner has stepped down. Geck and Scanlon agreed to be the new co-conveners. Ciliberti urged the group to consider any aspect of student learning assessment and not be limited to identifying materials for the DSILM. She indicated that there is a great deal of interest in topics such as preparing for Middle States reviews and developing rubrics, etc. Another idea of interest was the use of clickers in class settings. The co-conveners will try to engage other committee members and arrive at a project for the year.
9. A few ideas were discussed for consideration by the Best Practices subcommittee, including programming on how to deal with one-shot instruction sessions. Email discussion among the BP group will try to stimulate some possible goals for the group before the next meeting in November.

The meeting was adjourned at 11:45 am

Notes prepared by Ciliberti