

VALE's Shared Information Literacy Committee

Minutes of the October 26, 2005 Meeting

Present: Anne Ciliberti, Caroline Geck, Dave Hoover, Richard Kearney, Trish Libutti, Kathy Malanga, Davida Scharf, Richard Sweeney

1. Richard Kearney presented his latest version of the new database and the group provided feedback, including a few suggestions for improvement. The response was favorable and Richard agreed to have the final submission form ready for rollout by November 28.
2. The group discussed the process and criteria by which submitted materials would be reviewed prior to being displayed in the database. Trish Libutti shared some criteria for the four administrators to use in reviewing the submissions. After discussion, the consensus was that the review criteria would be chiefly limited to concerns such as:
 - Is the submission form complete?
 - Do the links work?
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3. This issue of "peer-reviewed" judgments about the content or quality of the materials was debated and the group agreed that at this point the primary objective would be to obtain materials for potential use by others. A future objective might be to develop a peer-review system and give awards or other forms of recognition for materials deemed superior.
4. Trish and Anne agreed to write an introduction to the database that would describe the purpose and scope of the project as well as the technical criteria and process used in reviewing submissions. This information will be displayed on the main webpage and will serve to inform potential users. The deadline for distributing this content to the committee is November 10.
5. Dave Hoover will begin to do the backend work to move the database to a production server ready for rollout by November 28.
6. The group also agreed to sponsor a poster session describing the project at the VALE Users' Conference on January 5, 2006. Anne will work with Trish to develop the materials for the poster display.
7. Kathy Malanga agreed to contact all librarians who had previously submitted materials and explain that a new database has been developed. She will invite them to re-submit their materials and/or to submit newly developed resources.

8. Caroline Geck and Davida Scharf will disseminate information about the rollout to various groups and to the VALE listserv.
9. Richard Sweeney described the new ICT literacy test recently developed by ETS and suggested that the committee sponsor a breakout session at the Users' Conference about the initiative. All were enthusiastic about the idea and Rich will contact ETS and invite them to participate in the session.
10. The date of the next meeting will be set via email among the committee members.

Notes prepared by Ciliberti