

VALE's Shared Information Literacy Committee

Minutes of the May 24, 2005 Meeting

Present: Anne Ciliberti, Caroline Geck, Dave Hoover, Richard Kearney, Patricia Libutti, Kathy Malanga, Davida Scharf, Richard Sweeney, Bill Vincenti

1. Ciliberti reviewed the minutes of the last meeting.
2. Kearney presented his plans for a relational database to manage our shared information literacy descriptions and links. A diagram of the database structure provided a description of the table, fields and attributes. Kearney discussed choices and issues concerning the views of a contributor, an administrator and an end-user.

Kearney's document "VALE's Web Database of Shared Information Literacy Materials" included objectives for the database including the ability for an individual to contribute descriptive records, a review process to allow administrative review before the item record is made public, sufficient searching and browsing capabilities so that an end-user can locate relevant items and a method for periodic review of the content.

Discussion focused on issues concerning editing and authentication as well as the rights and responsibilities of the contributor and the administrator. The goal is to give the creator/contributor as much control as possible to encourage people to contribute while at the same time insuring adequate editorial control of the content and avoiding duplicate records. There may be a short-term solution to get the database running; however, ideally individuals should be able to log-in and make minor editorial changes. One suggestion was to have a number of group-shared passwords organized by institution. Policies concerning editing should be worked out by the time of the roll-out. Copyright permissions are also an issue.

Another discussion centered on the roll-out of the database and its location on the VALE webpage. Maximization of participation is a clear goal and ideas for highlighting the database were discussed. The group also considered the possibility of recognizing the "best" or rewarding contributors. Ideas included a poster session or program at the January meeting where contributors can talk about what they do. Suggestions were to look at NJLA Research Committee awards process as a model for an excellence award and consider an award or incentive for contributions

3. The following was agreed to
 - Goal is to have something ready by mid-August, with a Fall announcement and a presentation and/or poster sessions by the next VALE conference in January 2006.
 - Five individuals volunteered to serve as administrators: Kearney, Geck, Libutti, Vincenti, and Scharf. Ciliberti will assign libraries to each administrator.

- Ciliberti and Sweeney will develop a list of options for describing permissions and copyright
- Committee will test prototype at <http://www.valenj.org/~kearneyr/silddb.html>
- Geck will work on a draft introductory webpage to include information about the SILS Committee & its purpose, Committee minutes, the database, links to other sources on information literacy, contacts link to NJLA User Education Committee. The webpage will reside on the VALE server

4. Sweeney will explore developing a VALE workshop with Janet Williams of ETS to discuss ICT Literacy possibly to include a panel of librarians who have gone through a Middle States review since the new information literacy-related standards were implemented.

Notes prepared by Malanga